

## Responsibility Checklist for DVR Consumers

### Applying for a DVR Training Grant

**You are responsible for making sure that all of the steps on the checklist are completed. If you do not, it might affect your financial aid and/or your DVR Training Grant.**

- ☐ Apply for federal financial aid by April 15, 2005.

You can fill out a free application at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

- ☐ Apply for admission to the school(s) you are interested in attending. (This step only applies to new or transfer students)

- ☐ Get your *DVR Training Grant - Information Form* from your DVR counselor.

If needed, talk to your DVR counselor about your specialized education needs and disability-related school expenses.

You can also get information about disability-related expenses at [http://www.ed.gov/offices/OSFAP/fsacoach/lesson5\\_1/5\\_1\\_11.html#](http://www.ed.gov/offices/OSFAP/fsacoach/lesson5_1/5_1_11.html#).

- ☐ Take or send your *DVR Training Grant - Information Form* to the financial aid office of the school you plan to attend.

They will complete the *FAO Information* on the form and ask you to sign it. (Part 6 – Signature Line)

- ☐ Take or send the signed form to your DVR counselor.

- ☐ Your DVR counselor will calculate the amount of your DVR Training Grant and complete the DVR portion of the *DVR Training Grant - Information Form*

- ☐ Sign the *DVR Training Grant - Information Form* after your counselor has completed it. (Part 8 - Signature Line)

This completed and signed form will be sent to the financial aid office at your school.

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**Before you can get your DVR Training Grant for the second semester/quarter, you must provide your DVR counselor with a copy of your grade report for the first semester/quarter.**

**Keep receipts to verify your school related expenses.**